

TRIUMPH OWNER'S MOTOR CYCLE CLUB SOUTH ESSEX

CLUB RULES

NOTE:

In the event of any dispute involving rules the Triumph Owner's MCC National Club Rules shall take precedent. Triumph Owner's Motor Cycle Club South Essex rules should therefore be read in conjunction with the rules of the Triumph Owner's MCC National Club.

1. NAME:

- 1.1 "The Triumph Owner's Motor Cycle Club South Essex" shall be the official name of the organisation: hereinafter called the Club.
- 1.2 The aims and objects of the Club are to provide the opportunity for owners of Triumph motor cycles to meet in a spirit of friendship and to promote Triumph motor cycling.

2. CONDITIONS OF MEMBERSHIP:

- 2.1 All grades of membership shall conduct themselves in a friendly and social manor towards other members and at no time demonstrate behaviour that could bring the club and its members into disrepute.
- 2.2 Membership shall be as described in the National TOMCC Club rules, unless otherwise stated below:

A. FULL MEMBER RIGHTS: As National TOMCC Club.

B. PAST MEMBER RIGHTS: RIGHTS ((1),(2),(3),(4),(6),(8))

C. ASSOCIATE MEMBER RIGHTS: As National TOMCC Club, excluding: (2) (7) and (8),

D. HONORARY MEMBER RIGHTS: As National TOMCC Club (Full Membership rights (1) to (8))

E. OVERSEAS MEMBER: As National TOMCC Club.

3. OFFICIALS

3.1 Officers

- (1) The officers of the Club shall comprise: - Chairman, Secretary, Treasurer, Social Secretary and Scribe. Other members may be appointed with their agreement at the discretion of the committee.

- (2) The elected Club Officers shall automatically form the Club Committee.
 - (3) The Club Officers shall be fully responsible for all duties of the office they hold and for the effect of their actions on the Club image as described in the National TOMCC Club rules and section 4 and 5 below.
 - (4) No Member shall hold more than one position of office except in the case of an Emergency or there is an absence of volunteers for the positions.
- 3.2 All officers shall retire annually at the date of the Annual General Meeting.
- 3.3 All officers shall be elected at an Annual General Meeting (AGM) by a vote of the members present.
- 3.4 The Club Officers shall meet when necessary at such time and place they may determine.
- 3.5 These Officers can if they wish claim for using private vehicles in conjunction with their duties as an Officer (excluding Annual General Meetings), providing the:
- (1) Journey undertaken is solely in connection with the Officers official capacity.
 - (2) The mileage claimed is from the Officers home to the venue and return by the shortest practical route.
- 3.6 Club officers may not commit the Club to expenditure of more than £100 without prior approval of the committee.

4. MEETINGS

- 4.1 The Club shall meet the second Wednesday of each calendar month. The Secretary shall be responsible for proper notification of any other arranged meetings or social event at least 7 days prior to the date of the meeting or social event. The Chairman or duly agreed Committee member shall preside at all meetings and have a casting vote only. The proper conduct of the meeting is the responsibility of the Chairman. The Secretary shall be responsible for the recording of any minutes of meetings in a book kept for this purpose and for submitting reports of significant meetings to the Scribe for inclusion by the Scribe in the Club magazine. The method of voting shall be decided at the beginning of each meeting by the majority decision of the voting members present, such decision to be taken by a show of hands. Voting shall be on the basis of one vote per voting member.

4.2 Annual General Meeting:

The AGM of all members shall be held in the early part of April each year. At the discretion of the Committee, All Full and Past members shall receive from the Secretary, the agenda prior to the meeting. Also a copy of the minutes, a Statement of Income and Expenditure and Balance Sheet shall be issued to Full and Past members post AGM meeting. Propositions for inclusion in the agenda must be in the hands of the Secretary 28 full days prior to the date of the meeting. Nominations for all Club Officials must be in the hands of the Secretary 28 full days prior to the date of the meeting. All propositions and nominations must be made in writing and bear the membership number, signature and address of the proposer and seconder. Nominations may only be made with the consent of the nominee. The proposer and seconder of a proposition submitted for the AGM shall both be in

attendance. In the event of only one being present a second person shall be nominated to speak on the proposition. If neither proposer nor seconder is present, the proposition will be declared invalid. It maybe discussed at the discretion of the Chairman of the Meeting.

5. FINANCE

- 5.1 For the purpose of the Club accounts, the Financial Year shall be deemed to end on March 31st of each year. The Treasurer shall be responsible for the correct maintenance of the Books of Accounts to show all income and expenditure together with a list of assets and their location. All monies received must be paid into a duly accredited Bank under the name of "The Triumph Owners' Motor Cycle Club South Essex". All payments must be made by cheque where possible and signed by two people. The first signatory must be the Treasurer whereas the second signatory can be any official whose name and signature is registered with the holding bank. At the expense of the Club, a professional Auditor may be retained to audit the Club accounts at the discretion of the committee.

6. GENERAL

- 6.1 As TOMCC HQ rules.

As agreed by Club Committee 11 November 2009.